

CHATTANOOGA PUBLIC LIBRARY

2014 DOWNTOWN LIBRARY VOLUNTEER APPLICATION

Name _____ Telephone _____

Address _____ Cell phone _____

City _____ State/Zip _____ Email _____

Are you volunteering 20 hours to earn a free one-year library membership? yes no

Are you age 18 or older? yes no

If so, you will need to pass a background check to work with children.

Community Service

If this is for a school/class assignment, how many hours are you required to serve? _____

If this is to fulfill a CHA commitment, how many hours are required monthly? _____

Other? (explain) _____ How many hours are required? _____

Area of Interest (please check all that apply):

Saturday Basic Computer Class. Classes are 2 pm-3:30 pm

Gardening. Are you working with the Master Gardeners of Hamilton County? yes no

Staff Assistant. Duties vary and may include light cleaning.

Summer Reading Program

Teen Center

Hours of Availability

The library is open 9 a.m. – 8 p.m. Mon. - Thurs, and 9 a.m. – 6 p.m. on Fri. & Sat.

What days of the week and what hours are you available to work?

Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____ Sat. _____

Background and Experience

Education (i.e. grade level completed, special classes, certifications):

Skills that would help the library (i.e. computer use, gardening, past work or volunteer experience):

Are you willing to accept responsibility for reporting on time to perform the duties assigned; and if unable to do so, giving advance notice to the person in charge?

Person to contact in case of emergency:

Name _____ Relationship _____ Phone _____

The library reserves the right to reassign or suspend the activities of any volunteer, or the volunteer program. By signing below I agree to allow the library to conduct a personal background check, if required as indicated above.

Signature

Date

Return to: Andria Davis, Community Relations & Volunteer Coordinator, Chattanooga Public Library, 1001 Broad Street, Chattanooga, TN 37402, or to a public service desk at any library location.