

CHATTANOOGA PUBLIC LIBRARY  
1001 BROAD STREET  
CHATTANOOGA, TENNESSEE

MINUTES  
BOARD MEETING-APRIL 19, 2017  
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on April 19, 2017 at 12:00 p.m. with Board Chair, Karen McMahan, presiding.

Ms. Theresa Liedtka called the roll. The following members were present:

Erik Broeren  
Kim Gavin  
Tom Griscom  
Micah Guster  
Theresa Liedtka  
Karen McMahan  
Susan Robinson

Also present: Corinne Hill, Executive Director; Richard Beeland, Chief Administrative Officer; Mary Jane Spehar, Assistant Director; Wayne Gay, Vice-Chair, Friends of the Chattanooga Public Library; Valerie Malueg, City Attorney; Natalie Phillips, Fiscal Analyst; Karen Brown, Executive Assistant

Ms. Karen McMahan, Board Chair, called the meeting to order.

**APPROVAL OF THE MINUTES OF THE MARCH 22, 2017 BOARD MEETING**

*Ms. Kim Gavin made a motion that the minutes of the March 22, 2017 meeting be approved.  
Ms. Susan Robinson seconded the motion. The motion was approved and carried.*

**TREASURER'S REPORT:**

Ms. Natalie Phillips, Fiscal Analyst, reported:

Receipts: 23% remaining of the operating budget to be received within the fiscal year.

Expenditures: 33% remaining of the operating budget to be expended within the fiscal year.

**FRIENDS OF THE LIBRARY REPORT:**

Mr. Wayne Gay, Vice-Chair, Friends of the Chattanooga Public Library, presented the group's monthly report. A copy of the report is attached and made a part of these Minutes.

**COMMITTEE REPORTS:****Ad-Hoc Committee:**

Ms. Corinne Hill reported that we are hopeful that IMLS funding will remain available. She is ready to have the committee meet and review the various grant options provided by Skye Strategies.

**DIRECTOR'S REPORT:**

Ms. Corinne Hill asked the Board's approval for the change order with Raines Brothers for an additional \$21,591.85 for wiring electrical controls work and finish scopes for a total not to exceed \$830,047.39 to be paid from capital funds.

*Ms. Theresa Liedtka made a motion to approve the change order with Raines Brothers for an additional \$21,591.85 for wiring of electrical controls work and finish scopes for a total not to exceed \$830,047.39 to be paid from capital funds. Mr. Tom Griscom seconded the motion. The motion was approved and carried.*

Ms. Corinne Hill asked the Board's approval for the change order with NEO Corporation for an additional \$4,483.00 for the two tunnels added for the 3<sup>rd</sup> floor access to offices and staff areas for a total not to exceed \$288,483.00 to be paid from capital funds.

*Ms. Theresa Liedtka made a motion to approve the change order with NEO Corporation for an additional \$4,483.00 for the two tunnels added for the 3<sup>rd</sup> floor access to offices and staff areas for a total not to exceed \$288,483.00 to be paid from capital funds. Mr. Tom Griscom seconded the motion. The motion was approved and carried.*

Ms. Corinne Hill asked the Board's approval for the change order with Derthick, Henley, & Wilkerson for an additional \$4,200.00 for electrical engineering for a total expenditure not to exceed \$95,800.00 to be paid from capital funds.

*Ms. Susan Robinson made a motion to approve the change order with Derthick, Henley & Wilkerson for an additional \$4,200.00 for electrical engineering for a total expenditure not to exceed \$95,800.00 to be paid from capital funds. Ms. Kim Gavin seconded the motion. The motion was approved and carried.*

Ms. Corinne Hill informed the Board that the annual meeting will be June 21, 2017. Ms. Hill asked the Board to form a nominating committee to select new officers for the next 2 year term. Ms. Karen McMahon, Ms. Theresa Liedtka, and Ms. Hill will form the committee. Ms. Hill also advised the Board that new state library legislation, if approved, will require a change to the bylaws at the annual meeting.

Ms. Corinne Hill reported to the Board that she will be meeting Friday, April 21, 2017 with Heidi Hefferlin, Architect, Jason McKinney, Deputy Administrator of Youth and Family Development, and Henry Schulson, Executive Director, Creative Discovery Museum, concerning programming for the Avondale Recreation Center. Library staff along with staff from the above mentioned organizations have been working on a programming plan for the new youth and family development center. The library is excited to have a presence in the new Youth and Family Development Center and the model is something that will be important as we begin our service plan.

The Mayor has asked Ms. Corinne Hill and Ms. Theresa Liedtka, UTC Library Director, to develop a plan for the Chattanooga History Center. Ms. Hill and Ms. Liedtka will meet with the Phoenix Group this week, and will update the Board at their May 2017 meeting.

Ms. Corinne Hill presented the Travel Report for April-May 2017. A copy of the report is attached and made part of these minutes.

Ms. Karen McMahon adjourned the meeting at 1:03 p.m.

A handwritten signature in black ink, appearing to read "Daniel Walker", written over a horizontal line.

*Mr. Daniel Walker, Board Secretary*



## Friends of the Library Report

April 19, 2017

Dear Library Board,

The FOL Spring book sale at East Gate Mall was a huge success and raised just over \$18,000. The next sale is planned for August 12-28 and will be held at East Gate Mall as well. A mini book sale is planned for October 6<sup>th</sup> & 7<sup>th</sup> at the Northgate Branch Library.

A fund raising event was held at the Flying Squirrel on April 12<sup>th</sup>. The Flying Squirrel donated 10% of total sales from the night to the Friends. Total amount of the donation to the Friends is not available at this time.

Sharon

## **Travel Report**

### **April-May 2017 Travel**

#### **Corinne Hill, Executive Director**

##### **May 1-3, 2017 National Library Legislative Day, Washington, D.C.**

Corinne will be attending this event and lobbying for support and continued IMLS funding. Paid for by the Friends of the Chattanooga Public Library.

#### **Meredith Levine, Youth Services Director**

##### **April 18-19, 2017 Mozilla Gig 101 Workshop, Kansas City, KS**

Meredith will be participating in this workshop and meeting with the Kansas City Public Library staff. Paid for by Mozilla.

#### **Lee Hope, Youth Services Director**

##### **May 6, 2017 Volunteer State Library Book Award Committee,**

**Brentwood, TN** Lee is a member of this committee and will be participating in young adult book discussion and vote for the finalist in this category. No cost.

#### **Alei Burns, Manager, South Chattanooga Branch Library**

##### **April 21, 2017 Volunteer State Library Book Award Committee,**

**Brentwood, TN** Alei is a member of this committee and will be voting on the picture book award. No cost.

**Shelley Headrick, Library Assistant II**

**May 6, 2017 Volunteer State Library Book Award Committee,**

**Brentwood, TN** Shelley is a member of this committee and will be participating in young adult book discussion and vote for the finalist in this category. No cost.