

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-JULY 19, 2017
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on July 19, 2017 at 12:00 p.m. with Board Chair, Theresa Liedtka, presiding.

Mr. Daniel Walker called the roll. The following members were present:

Erik Broeren
Herb Cohn
Micah Guster
Theresa Liedtka
Karen McMahon
Susan Robinson
Daniel Walker

Also present: Corinne Hill, Executive Director; Mary Jane Spehar, Assistant Director; Valerie Malueg, City Attorney; Mr. Wayne Gay, Vice-Chair, Friends of the Chattanooga Public Library; Natalie Phillips, Fiscal Analyst; Karen Brown, Executive Assistant ; Jason Sullivan, Visitor

Ms. Theresa Liedtka, Board Chair, called the meeting to order. Ms. Liedtka informed the Board that because we do not have a physical quorum for the meeting today that we would need a motion to proceed with the law to enact an electronic quorum. Ms. Valerie Malueg, City Attorney, spoke on behalf of the the law TCA 8-44-108 that provides the basis to proceed with an electronic forum for this meeting. Ms. Karen Mc Mahon joined the meeting via conference phone to complete the electronic quorum.

Ms. Susan Robinson made the motion to proceed in accordance with the law for an electronic quorum during the board meeting today. Mr. Herb Cohn seconded the motion. The motion was approved and carried.

APPROVAL OF THE REVISION OF THE MINUTES OF THE MAY 10, 2017 REGULAR BOARD OF DIRECTORS MEETING

Mr. Erik Broeren made a motion that the revision to the subject line of the travel report should read May-June 2017 instead of April-May 2017 in the minutes of the May 10, 2017 Regular Board of Directors' meeting be approved. Mr. Daniel Walker seconded the motion. The motion was approved and carried.

APPROVAL OF THE MINUTES OF THE JUNE 21, 2017 ANNUAL AND REGULAR BOARD OF DIRECTORS' MEETING

Ms. Susan Robinson made a motion that the minutes of the June 21, 2017 Annual and Regular Board of Directors' meeting be approved. Mr. Erik Broeren seconded the motion. The motion was approved and carried.

DIRECTOR'S REPORT:

Ms. Theresa Liedtka asked for a motion to approve Corinne Hill, Library Director's travel to the IFLA Satellite and IFLA Conference in Bergen, Norway and Wroclaw, Poland August 14-25, 2017.

Mr. Herb Cohn made a motion to approve Corinne Hill, Library Director's travel to the IFLA Satellite and IFLA Conference in Bergen, Norway and Wroclaw Poland August 14-25, 2017. Mr. Erik Broeren seconded the motion. The motion was approved and carried.

The travel report is attached and made a part of these minutes.

Ms. Karen McMahon electronically left the meeting. Ms. Valerie Malueg, City Attorney informed the Board they no longer had a quorum and from this point forward there would be only discussion. The Board could not vote on items.

Ms. Corinne Hill updated the Board on the FY 2017-2018 budget. No information from city administration in that regard.

Corinne had a meeting with the Hamilton County Literacy coordinator in regards to creating a summer reading list in cooperation with the school system. We are putting together a committee consisting of library staff and Hamilton County school staff. This list should be ready by December. We will be focusing on enhancing diversity when purchasing for the summer reading school lists.

Ms. Hill advised the Board that we have reached our one millionth circ. The library is very excited about this.

Ms. Hill asked Ms. Theresa Liedtka, UTC Library Director to help her update the Board on the Chattanooga History Center. Ms. Liedtka informed the Board that her staff has been receiving 3-5 requests a week for items from the History Center portion of the collection that is already processed. These requests are coming from authors writing books, historical digital image requests, students etc. This past week Rick and Cannon Montague, fundraising co-chairs for the former Chattanooga History Center, reached out to Ms. Liedtka to request a meeting to discuss the collection and have a tour of its new home. A meeting is in the process of being scheduled. They would like to let the many donors know about the collection's new environment and future.

Ms. Hill informed the Board that a member of Ms. Liedtka's staff is on the committee for the Builders and Founders Exhibit that is being developed as an interactive exhibit by Strat Parrott. Her role on the committee is to find artifacts from the History Center collection that can be used for this exhibit. It will be modular and travel. The exhibit can be expanded upon as we move forward.

Ms. Hill reminded the Board that the date for the August board meeting will be August 30, 2017.

Ms. Hill introduced our new Chief Administrative Officer, Jason Sullivan. He will begin his new position July 21, 2017.

Mr. Micah Guster, board member, joined the meeting so a quorum was reestablished.

TREASURER'S REPORT:

Mr. Herb Cohn reported:

Receipts: 0% remaining of the operating budget to be received within the fiscal year.

Expenditures: 6% remaining of the operating budget to be expended within the fiscal year.

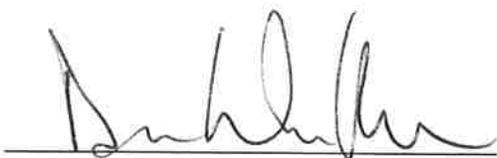
Notes: Final Close FY 17 at 94% of Budget expended.

FRIENDS OF THE LIBRARY REPORT:

Mr. Wayne Gay, Friends of the Chattanooga Public Library Vice-Chair, presented the group's monthly report. A copy of the report is attached and made a part of these Minutes.

Mr. Herb Cohn asked Ms. Hill to update the Board on the lighting renovation project. The movers came this past weekend to move the collections to their designated spaces. We are working on getting computer tables and a reference desk for the 1st floor. We are moving furniture that had been stored on the 4th floor back down to the 1st and 2nd floors.

Ms. Theresa Liedtka adjourned the meeting at 12:30 p.m.

A handwritten signature in black ink, appearing to read 'Daniel Walker', written over a horizontal line.

Mr. Daniel Walker, Board Secretary



Friends of the Library Report

July 19, 2017

Dear Library Board,

On June 30th the Friends hosted a very successful after-hours "*Industry Night*" Grand Opening of the Sound Lab on the 2nd floor.

The next FOL book sale is planned for August 12th - 28th and will be held at East Gate Mall. A mini book sale is planned for October 6th & 7th at the Northgate Branch Library.

The Friends were pleased to be awarded an honorable mention from the American Library Association for the SkyLib Honor Bookstore at the Chattanooga Metropolitan Airport. Given annually since 2000, the Baker & Taylor Awards have recognized more than 45 groups for outstanding efforts to support their library. The Friends of the Chattanooga Public Library are honored to receive this recognition.

Sharon

Travel Report

July-August 2017 Travel

Corinne Hill, Executive Director

August 14-17, 2017 Attending IFLA Satellite Conference Bergen, Norway. Managing Change: Library Transitions, Corinne will be presenting at this conference.

August 18-25, 2017 IFLA Conference Wroclaw, Poland. Corinne is a board member of the public libraries section of IFLA. Paid for by the Friends of the Chattanooga Public Library