

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-DECEMBER 21, 2016
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on December 21, 2016 at 12:00 p.m. with Board Chair, Karen McMahon, presiding.

Mr. Daniel Walker called the roll. The following members were present:

Sherri Anderson
Erik Broeren
Herb Cohn
Kim Gavin
Tom Griscom
Karen McMahon
Susan Robinson
Daniel Walker

Also present: Corinne Hill, Executive Director; Richard Beeland, Chief Administrative Officer; Mary Jane Spehar, Assistant Director; Karen Brown, Executive Assistant.

Ms. Karen McMahon, Board Chair, called the meeting to order.

DIRECTOR'S REPORT:

Ms. Corinne Hill asked the Board to approve the expenditure of \$69,300.00 to Lewis & Michael Security Storage, Inc. for the library shelving relocation service to be paid from capital funds.

Mr. Richard Beeland explained to the Board how the moving service would operate during the project. They were not the lowest bid but they were the best bid.

Mr. Tom Griscom made a motion to approve the expenditure of \$69,300.00 to accept the bid and award the contract to Lewis & Michael Security Storage, Inc. for the library shelving relocation service to be paid from capital funds. Ms. Kim Gavin seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board to approve the expenditure of \$284,000.00 to NEO Corporation for the asbestos interior abatement service to be paid from capital funds.

Mr. Beeland explained again that this was not the lowest bid but the best bid. Ms. Karen McMahon asked if we compared the cost of replacing carpet as opposed to polishing the concrete. Mr. Richard Beeland responded that the cost is about the same. There was a lot of discussion as to the pros and cons of carpet versus concrete. Ms. Kim Gavin explained that she is concerned that there would be sound, warmth, temperature control, and comfort issues with concrete floors. The Board agreed that more discussion with the architect was needed in this regard.

Ms. Kim Gavin made a motion to accept the bid and award the contract to NEO Corporation for the expenditure of \$284,000.00 to provide asbestos interior abatement service to be paid from capital funds. Ms. Susan Robinson seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board to approve the expenditure of \$421,500.00 to Raines Brothers, Inc. for lighting, ceiling & construction improvements on the library to be paid from capital funds.

Mr. Richard Beeland explained that in January he would be bringing a change order to the Raines Brothers, Inc. contract to include drop ceilings and lights in the public areas, and the floors. During that time Mr. Beeland said that he would consult with the architect about the concrete flooring versus carpet, so the board could be sure about their decision.

Mr. Herb Cohn made a motion to accept the bid and award the contract of \$421,500.00 to Raines Brother, Inc. for lighting, ceiling, & construction improvements on the library to be paid from capital funds. Mr. Tom Griscom seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board to approve the expenditure of \$20,400.00 to Quick Cat Cleaning to provide cleaning services for our 3 branch locations to be paid from operating budget.

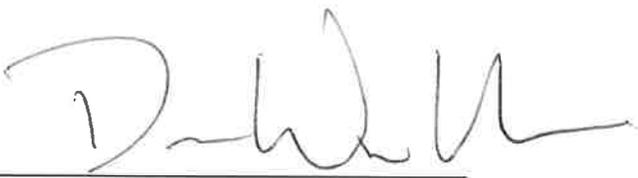
Mr. Dan Walker made a motion to accept the bid and award the contract for the expenditure of \$20,400.00 annually to Quick Cat Cleaning Services to cover cleaning of 3 library locations to be paid from the operating budget. Ms. Karen McMahon seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board to approve the increase of the Tennessee American Water Co. blanket contract from \$11,000.00 to not exceed \$20,000.00 this expense will come from the operating fund.

Ms. Corinne Hill explained that the expenditure increase was because of a temporary increase in water usage. The increase was due to a leak in the fountain, we power washed the building and installed new landscaping.

Ms. Kim Gavin made a motion to approve the increase of the Tennessee American Water Co. blanket contract from \$11,000.00 to not exceed \$20,000.00 to be paid from the operating fund. Ms. Susan Robinson seconded the motion. The motion was approved and carried.

There being no further business to discuss, Ms. Karen McMahon adjourned the meeting at 12:15 p.m.

A handwritten signature in black ink, appearing to read 'D Walker', written over a horizontal line.

Mr. Daniel Walker, Board Secretary