

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-FEBRUARY 15, 2017
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on February 15, 2017 at 12:00 p.m. with Board Chair, Karen McMahon, presiding.

Mr. Daniel Walker called the roll. The following members were present:

Sherri Anderson
Erik Broeren
Herb Cohn
Saunya Goss
Tom Griscom
Theresa Liedtka
Karen McMahon
Daniel Walker

Also present: Corinne Hill, Executive Director; Richard Beeland, Chief Administrative Officer; Mary Jane Spehar, Assistant Director; Valerie Malueg, City Attorney; Natalie Phillips, Fiscal Analyst; Karen Brown, Executive Assistant

Ms. Karen McMahon, Board Chair, called the meeting to order.

Ms. Valerie Malueg, had a couple of things she wished to announce to the Board. Ms. Malueg informed the Board that the attorney for the estate of Mary Waring has contacted her in regards to a bequest left to the library. The estate attorney is preparing a document for Ms. Corinne Hill, Library Director, to sign since the estate doesn't have sufficient funds to satisfy the library bequest. Ms. Malueg would like the Board to make a motion to approve Ms. Hill signing the document.

Ms. Sherri Anderson made a motion that the Board allow Ms. Corinne Hill, Library Director, permission to sign a document stating that Ms. Mary Waring's estate doesn't have sufficient funds to fulfill her will bequest to the library in lieu of a statement of final accounting for the estate. Mr. Herb Cohn seconded the motion. The motion was approved and carried.

Ms. Malueg wanted the Board to know that at the next board meeting the current Alcohol Policy will be presented with some changes. Specifically, the addition of Hamilton County as an additional insured, and standardization of some language that does not impact intent.

APPROVAL OF THE MINUTES OF THE JANUARY 18, 2017 BOARD MEETING

Mr. Dan Walker made a motion that the minutes of the January 18, 2017 meeting be approved. Ms. Sherri Anderson seconded the motion. The motion was approved and carried.

TREASURER'S REPORT:

Ms. Sherri Anderson reported:

Receipts: 40% remaining of the operating budget to be received within the fiscal year.

Expenditures: 52% remaining of the operating budget to be expended within the fiscal year.

Notes: Received \$58,884.57 single distribution for the Margaret Stong Endowment.

FRIENDS OF THE LIBRARY REPORT:

Mr. Herb Cohn, Board Liaison to the Friends of the Chattanooga Public Library, presented the group's monthly report. A copy of the report is attached and made a part of these Minutes.

COMMITTEE REPORTS:**Ad-Hoc Committee:**

Ms. Corinne Hill reported that Skye Strategies has produced a Grant and Development Plan for the Library. The Ad-Hoc committee will meet with Skye Strategies on Tuesday, February 21, 2017 to review and discuss the plan.

DIRECTOR'S REPORT:

Ms. Corinne Hill asked the Board's approval for the change order with "Layer 3" not to exceed \$67,922.00 for 1st-3rd floor cabling, camera cabling, and 4th Floor cabling cabinet relocation to be paid from capital funds.

Ms. Theresa Liedtka made a motion to approve the change order with "Layer 3" not to exceed \$67,922.00 for 1st-3rd floor cabling, camera cabling, and 4th Floor cabling cabinet relocation to be paid from capital funds. Ms. Sherri Anderson seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board's approval for the IMLS (Institute of Museum and Library Services) grant that was submitted February 1, 2017. The library had an opportunity to be the lead on an IMLS Grant with U.S. ignite and Internet 2. I made an executive decision for the library to go ahead with the grant and am now seeking board approval to move forward should the grant be awarded. The amount of the grant is \$999,474.00

Ms. Theresa Liedtka made a motion for the Board to approve the Library partnering with U.S. Ignite and Internet 2 on the IMLS Grant: Virtual Labs-Measuring outcomes of an Expanded Approach, totaling \$999,474.00. Mr. Tom Griscom seconded the motion. The motion was approved and carried.

Ms. Corinne Hill has met with Heidi Hefferlin, Architect for the new Avondale Community Recreation Center, regarding a possible library presence at the new center. Ms. Hill was invited to attend the Avondale Community Recreation Center input meeting this past Saturday. The library had a table for community input during the meeting. The community wants public access to computing, resume building, workforce development, and preschool story times. The Mayor would like for the library to have a presence in the space, it has not yet been determined

how much space is available. Ms. Hill would like to have a special collection of books by and about African Americans.

The Charlie cart portable kitchen has arrived and will be at the Junior League's Food for Kids program (teaching food literacy) on April 1st in Highland Park. Food City has partnered with us and is providing food for 75 programs and access to a nutritionist and their executive chef. The Footprint Foundation has reached out to us and is interested in helping us with programming. We have provided them with a budget of items that we need to complete our programming plan.

Northgate had new public computers installed. New computers will soon be installed at the Eastgate Branch.

The Youth Services department will begin a Daddy Bootcamp for fathers and their children. This program is scheduled to begin in April and Brian Smith from News Channel 9 will participate and be the face of the program.

The library will be hosting the CWLI IMPACT VIP Reception next Thursday, February 23, 2017 with Randi Zuckerberg on the 4th Floor.

Ms. Corinne Hill presented the Travel Report for February-March 2017. A copy of this report is attached and made a part of these minutes.

There being no further business to discuss, Ms. Karen McMahon adjourned the meeting at 1:50 p.m.



Mr. Daniel Walker, Board Secretary



Friends of the Library Report

February 15, 2017

Dear Library Board,

FOL had a book sale at Northgate Library February 3rd and 4th and raised just over \$2,100.

A Friends "Strategic Planning" meeting was held February 11th to finalize plans for 2017.

The spring mega sale will be held March 11-27 at East Gate Mall Center Court.

Sharon

Travel Report

February-March 2017 Travel

Corinne Hill, Executive Director

March 9-18, 2017 IFLA Mid-Term Meeting, Sydney, Australia

Corinne will be attending and presenting a paper on incorporating STEAM concepts into youth services at the Chattanooga Public Library. Paid for by Corinne Hill.

Meredith Levine, Youth Services Coordinator

February 17-19, 2017 Aspen Institute, Aspen, Colorado

Meredith was invited to participate in this program that brings together small groups of emerging mid-career professionals between the ages of 28-45 for facilitated conversations of contemporary leadership topics. The topic for this seminar is the Motivational Divide in the Global Economy. The gatherings are described as a finishing school for emerging leaders interested in impact and value-based leadership. Meredith received a 50 percent scholarship for this program. The remainder of the expense is paid for by the Chattanooga Public Library.