

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-FEBRUARY 25, 2014
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on February 25, 2014 at 12:00 p.m. with Board Vice-Chair, Karen McMahon, presiding.

The following members were present:

Herb Cohn
Mai Bell Hurley
Theresa Liedtka
Karen McMahon
Chrystal Partridge

Also present: Corinne Hill, Executive Director; Nate Hill, Assistant Director; William Sundquist, Friends of the Library Chair; Valerie Malueg, City Attorney; Eileen Johnson, Fiscal Analyst; Karen Brown, Administrative Manager and Nel Reid, Administrative Assistant.

Ms. Karen McMahon, Board Vice-Chair, called the meeting to order.

APPROVAL OF THE MINUTES OF THE JANUARY 21, 2014 BOARD MEETING:

Ms. Mai Bell Hurley made a motion that the minutes of the January 21, 2014 meeting be approved. Ms. Chrystal Partridge seconded the motion. The motion was approved and carried.

TREASURER'S REPORT:

Mr. Herb Cohn, Treasurer, reported that the library's income and expense receipts are on track at 56 percent with five (5) months of the budget year remaining.

Receipts are as follows: State of Tennessee General Library Services grant in the amount of \$27,858.63.

Contract service expenditures are as follows: \$1,116.00 for security service; \$2,920.00 to Sandler Training for the course "Manage Organizational Change"; \$10,198.00 for Polaris Library System quarterly software maintenance.

Insurance: \$27,559.80 for building and content insurance on all locations.

Expenditures are at 55 percent for the fiscal year.

FRIENDS OF THE LIBRARY REPORT:

Mr. William Sundquist, Chair of the Friends of the Chattanooga Public Library reported that they held a luncheon at the Downtown Library to honor Executive Director, Ms. Corinne Hill, winner of Library Journal's 2014 Librarian of the Year Award. The luncheon was well attended by staff, board members, and Councilman Moses Freeman.

The Friends Executive Council donated \$100.00 to the Chattanooga School of Liberal Arts Library in honor of Librarian, Charlotte Vlasis, recipient of the ALA / Carnegie Corporation / New York Times "I Love My Librarian Award".

The Friends of the Library book sale is taking place February 22, 2014 – March 1, 2014 at Northgate Mall.

The Friends of the Library State Meeting will take place on the 4th Floor of the Downtown Library on Saturday, April 26, 2014. The guest speaker will be Charles Sherrill, Tennessee State Librarian and Archivist.

The Friends of the Library Executive Council will be meeting to discuss ClubLib. The plan is for the event to take place at the Downtown Library in October. Executive Council Member, Ms. Rachel Hunt, will be spearheading the event. Honorary Co-Chairs will be First Lady Monique Berke and Ms. Mai Bell Hurley.

First Tennessee Bank is celebrating its 150th Anniversary by launching a campaign called "150 Days of Giving". Every day for 150 days, a different nonprofit will win \$5,000 from the First Tennessee Foundation. Every nonprofit organization supported by the foundation since 2008 is eligible. Beginning March 10, 2014, anyone can vote for up to ten different nonprofits a day from any device at www.150DaysofGiving.com. The winners will be announced daily starting March 25, 2014 at www.firsttennesseefoundation.com. Friends of the library will be applying to participate.

DIRECTOR'S REPORT:

Ms. Corinne Hill requested the Board's approval for the library to adopt the City of Chattanooga's travel policy.

Ms. Mai Bell Hurley made a motion to approve Ms. Corinne Hill's request for the library to adopt the City of Chattanooga's travel policy. Mr. Herb Cohn seconded the motion. The motion was approved and carried.

Ms. Corinne Hill requested the Board's approval for the library to adopt the City of Chattanooga's ethics policy. Ms. Valerie Malueg, City Attorney, stated that the updated ethics policy has not yet been released on the City of Chattanooga webpage. The Board will revisit Ms. Corinne Hill's request once the policy has been updated.

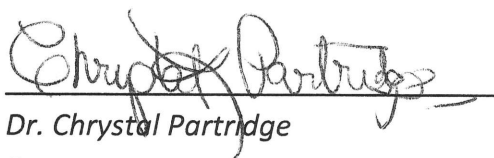
Ms. Corinne Hill requested the Board's approval for the library to be closed on Sunday, April 20, 2014, for a Spring Holiday.

Ms. Theresa Liedtka made a motion that the library be closed on Sunday, April 20, 2014, for Spring Holiday. Mr. Herb Cohn seconded the motion. The motion was approved and carried.

The Library has received approval to begin the long process of removing Government Documents from its collection.

The Library must work through the City of Chattanooga's Budgeting for Outcomes program for all funding. Ms. Corinne Hill presented to the Board three (3) primary offers submitted to the city on Friday, February 21, 2014. Discussion followed.

There being no further business to discuss, Ms. Karen McMahon adjourned the meeting at 1:10 p.m.



Dr. Chrystal Partridge
Secretary