

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-JUNE 9, 2017
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on June 9, 2017 at 12:00 p.m. for a special meeting with Board Chair, Karen McMahan, presiding.

Mr. Daniel Walker called the roll. The following members were present:

Erik Broeren
Herb Cohn
Kim Gavin
Saunya Goss
Tom Griscom
Theresa Liedtka
Karen McMahan
Susan Robinson
Daniel Walker

Also present: Corinne Hill, Executive Director; Mary Jane Spehar, Assistant Director; Wade Hinton, City Attorney; Natalie Phillips, Fiscal Analyst; Karen Brown, Executive Assistant; Richard Beeland; Deputy Administrator, City of Chattanooga Department of Economic and Community Development

Ms. Karen McMahan, Board Chair, called the meeting to order.

Ms. Karen McMahan opened discussion of the joint ownership of the Chattanooga History Center Collection. Ms. McMahan asked Ms. Corinne Hill and Ms. Theresa Liedtka to inform the Board regarding the Deed of Gift between the Chattanooga Public Library, UTC-Library, and the Chattanooga History Center. Ms. Hill explained the Chattanooga History Center Collection will be housed at UTC-Library because they have the staff and space to store and archive the collection. The Chattanooga Public Library will be paying for the move of the History Center

Collection from 2 Aquarium Way to the UTC-Library. This expense will be funded from the Chattanooga Public Library's Noone endowment fund. The Library's role in the partnership moving forward will be developing public exhibits. Ms. Liedtka explained that any agreements for limited use loans for exhibits will be honored. When the current agreements expire the inventory will be accepted back into the collection. All entities that currently have items on loan from the collection are aware that the collection is changing ownership. A copy of the Deed of Gift and appendices are attached and made a part of these minutes.

Mr. Tom Griscom asked how the public would be informed that the Chattanooga History Center Collection has transferred ownership to UTC-Library and the Chattanooga Public Library. Ms. Liedtka feels that as soon as all parties have signed the Deed of Gift, UTC-Library and Chattanooga Public Library will work together to inform the community of the transfer of ownership.

The next step is to form a Memorandum of Understanding of operations between UTC-Library and Chattanooga Public Library.

Ms. Corinne Hill asked the Board's approval for the Chattanooga Public Library, in partnership with the UTC-Library, to accept the gift of the Chattanooga History Center Collection.

Ms. Kim Gavin made a motion that the Chattanooga Public Library, in partnership with the UTC-Library, to accept the gift of the Chattanooga History Center Collection. Mr. Tom Griscom seconded the motion. The motion was approved and carried.

Seeking the Board's approval to use the Chattanooga Public Library Noone endowment fund to move the Chattanooga History Center Collection, not to exceed \$22,000.00.

Mr. Tom Griscom made a motion that the Board approve the use of the Chattanooga Public Library Noone endowment funds to move the Chattanooga History Center Collection not to exceed \$22,000.00. Mr. Herb Cohn seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board's approval to award the moving services contract for the Chattanooga History Center move to Armstrong Movers.

Mr. Tom Griscom made a motion that the Board award the moving services contract for the Chattanooga History Center move to Armstrong Movers. Ms. Kim Gavin seconded the motion. The motion was approved and carried.

Ms. Karen McMahon adjourned the meeting at 12:30 p.m.

A handwritten signature in black ink, appearing to read "D Walker", written over a horizontal line.

Mr. Daniel Walker, Board Secretary



615 McCallie Avenue
Chattanooga, TN 37403
www.utc.edu

Deed of Gift

The Chattanooga History Center (CHC) hereby donates all collections described below (the "Collections"), irrevocably and unconditionally, to The University of Tennessee at Chattanooga (UTC) and the Chattanooga Public Library (CPL), as an unrestricted gift, and transfers to UTC/CPL all legal title and copyright, trademark, and literary property rights to the Collections in as far as they are held by the CHC, except for any limiting conditions specifically stated below.

CHC agrees that any materials in the Collections which are not to be retained by UTC/CPL shall be disposed of as UTC/CPL sees fit.

CHC affirms that it does not have any partnerships or agreements regarding use of or access to the Collections.

CHC acknowledges that, to the best of its knowledge, it has ownership of the Collections described below, and the legal right to authorize this transaction. CHC will indemnify UTC and CPL and hold UTC and CPL harmless from any and all claims, demands, causes of action, and judgments arising out of or relating to the Collections. This indemnification and hold harmless obligation includes, but is not limited to, claims by any individual or entity whatsoever that may assert legal ownership of the Collections, or any portion thereof, in the future.

This Deed of Gift shall be binding on CHC and its successors and assigns.

Donor Information

Organization Chattanooga History Center
Address 2 W. Aquarium Way
City Chattanooga State TN ZIP 37402
Email JO COKE @ Comcast.net

Description of Gift

Please note that not all CHC collections are processed and thus a complete list of all items is not available, except for those items listed in Appendix A (CHC Archival Materials Inventory, 10101 items), Appendix B (CHC Published Material Inventory, 2068 items), Appendix C (CHC Object Inventory, 6538 items), Appendix D (CHC Photographic Materials Inventory, 13994 items), and Appendix E (CHC Loaned Materials Inventory, 26 items). A general description of the contents of the Collections transferred includes:

- **Physical Collections**
 - approximately eight hundred (800) linear feet of collections, including, but not limited to, personal and family papers, local business records, photographic materials, moving images, textiles, print ephemera, books, periodicals, and physical objects located at 2 W. Aquarium Way, Chattanooga, Tennessee and 1102 South Watkins Street, Chattanooga, Tennessee;

- approximately fifty (50) linear feet of CHC administrative records, including deeds of gift, loan agreements, correspondence, financial statements, accession records, exhibition designs, reports, etc. located in cabinets at 2 W. Aquarium Way, Chattanooga, Tennessee and in approximately twenty-five (25) record cartons at 1102 South Watkins Street, Chattanooga, Tennessee.
- approximately two hundred fifty (250) linear feet of *Chattanooga News-Free Press* and *Chattanooga Times* photographic negatives not entered in the attached inventories of known items, located at 2 W. Aquarium Way Chattanooga, Tennessee;
- **Electronic Collections**
 - all print and electronic records related to the administration of the CHC and its predecessor institution, the Chattanooga Regional History Museum, including, but not limited to, gift agreements, correspondence, financial statements, accession records, exhibition designs, reports, interpretative video, etc., located at 2 W. Aquarium Way, Chattanooga, Tennessee and 1102 South Watkins St., Chattanooga, Tennessee;
 - approximately five (5) TB of archival master digital files stored on external hard drives located at 2 W. Aquarium Way, Chattanooga, Tennessee;
 - and all digital objects, servers, external hard drives, and the curator of collections' computer workstations, including a copy and exports of the data for more than 34,000 objects stored in the CHC's PastPerfect database as well as relevant administrative credentials to manage the hardware and software; and
- **Furniture**
 - four (4) flat file cases and file cabinets measuring 6'W x 7'L and one (1) flat file case measuring 4.5'W x 3.4'L currently assembled and installed at 2 W. Aquarium Way, Chattanooga, Tennessee.

Conditions or Restrictions

Any restrictions per deeds of gift from donor.

Estimated Value

CHC estimates the value of the Collections at \$1,190,000.00. Any valuation or appraisal made regarding this gift is the responsibility of CHC and not the responsibility of UTC or CPL.

Signed By

Paul W. Helmer, CHC Treasurer, CHC

Jo Cole, President, CHC

Donor

6-12-17

Date

Accepted By

Karen McMahon

CPL Designee

Karen McMahon, Board Chair

6-9-17

Date

Steven P. Ang

UTC Designee

6-13-17

Date

Appendix A- CHC Archival Materials Inventory https://mocsutc0-my.sharepoint.com/personal/carolyn-runyon_UTC.edu/_layouts/15/WopiFrame.aspx?sourcedoc=%7B85D0963E-6936-4F62-A4FD-AF71D377211D%7D&file=Appendix%20A%20-%20CHC%20Archival%20Materials%20Inventory.xlsx&action=default

Appendix B-CHC Published Materials Inventory https://mocsutc0-my.sharepoint.com/personal/carolyn-runyon_UTC.edu/_layouts/15/WopiFrame.aspx?sourcedoc=%7B18DCF827-7AB6-49F6-8692-185E615034C2%7D&file=Appendix%20B%20-%20CHC%20Published%20Materials%20Inventory.xlsx&action=default

Appendix C- CHC Objects Inventory https://mocsutc0-my.sharepoint.com/personal/carolyn-runyon_UTC.edu/_layouts/15/WopiFrame.aspx?sourcedoc=%7B182072C2-9883-4219-B383-571A95549B1A%7D&file=Appendix%20C%20-%20CHC%20Objects%20Inventory.xlsx&action=default

Appendix D- CHC Photographic Materials Inventory https://mocsutc0-my.sharepoint.com/personal/carolyn-runyon_UTC.edu/_layouts/15/WopiFrame.aspx?sourcedoc=%7BF77E906C-2941-4540-91C8-D69AB4272CF7%7D&file=Appendix%20D%20-%20CHC%20Photographic%20Materials%20Inventory.xlsx&action=default

Appendix E- CHC Loaned Materials Inventory https://mocsutc0-my.sharepoint.com/personal/carolyn-runyon_UTC.edu/_layouts/15/WopiFrame.aspx?sourcedoc=%7B5C02B539-F00E-410D-8F10-7F5BA5587B85%7D&file=Appendix%20E%20-%20CHC%20Loaned%20Materials%20Inventory.xlsx&action=default

Liedtka, Theresa

From: Marie Bourassa <m.bourassa@chattanoogaohistory.org>
Sent: Thursday, June 15, 2017 10:01 AM
To: Melissa Griggs
Cc: Jo Coke; Corinne Hill; Liedtka, Theresa
Subject: Loan agreement
Attachments: CHC-Notice-Battles-of-Chattanooga-Museum.pdf

Hi Melissa,

Thank you for renewing the agreement for the loaned items from the Chattanooga History Center. Per the attached letter, CHC's collection has changed ownership and they will want to update your agreement - they have told me that are not going to recall your loan, just update the agreement.

Thank you for understanding.

Marie Cullis

--

Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center
(423)265-3247

Chattanooga History Center
2 W. Aquarium Way
Chattanooga, TN 37402

June 13, 2017

Battles of Chattanooga Museum
110 East Brow Road
Lookout Mountain, TN 37350

Dear William Chapin,

On June 12, 2017, the Chattanooga History Center transferred legal title, copyright, trademark, and applicable literary property rights to the Center's collections to the Chattanooga Public Library and University of Tennessee at Chattanooga. As a result of this transfer, all existing agreements regarding access and use of the materials from the Chattanooga History Center's collections, digital and physical, are now null and void. The Chattanooga Public Library and University of Tennessee at Chattanooga will contact you to establish a new loan agreement. All inquiries about the collection should be directed to the University of Tennessee at Chattanooga at archives@utc.edu.

Sincerely,

Jo Coke
Chattanooga History Center

Enclosure

cc — Theresa Liedtka, Dean of the University of Tennessee at Chattanooga
Library Corinne Hill, Executive Director of the Chattanooga Public Library

Outgoing Loan Agreement

This is a renewal loan agreement between See Rock City, Inc. (the borrower) and the Chattanooga History Center (the lender), in order for these items to remain on permanent exhibit at the Battles for Chattanooga Museum. Lender is renewing loan items listed below to the borrower for a period of 10 years from May 24, 2017 to May 24, 2027.

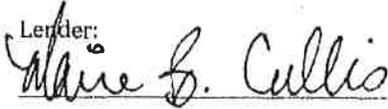
<u>Loan number</u>	<u>Item and description</u>
#100	See attached document for a full list of 18 items.

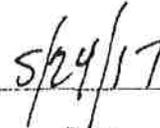
The loan terms are as follow:

1. It is understood that the objects in this loan will remain in the condition received and will not be repaired, restored, cleaned, or altered in any way without the permission of the lender. The condition will be documented upon receipt of the items.
2. All damages to objects at any point in this loan from the out date until returned will be documented immediately by the borrower.
3. The objects may not be lent to a third party without the advance approval of the lender.
4. The objects may be photographed and used in exhibitions. The lender will receive a copy of all photographs upon request. All publication of photographs and exhibition of items in this loan will bear a credit line acknowledging that the objects are the property of the lender.
5. The borrower is responsible for packing, transportation, insurance, and all other factors of transporting the loan, unless otherwise stated. The borrower is responsible for returning the loan or requesting a renewal of the loan at the time stated (May 24, 2027).
6. The lender may require proof of insurance, may wish to have its name on the policy, and may wish to receive a copy of the insurance policy.
7. The borrower agrees to use the loan only for the purposes stated on the form.

The undersigned assumes full responsibility for the objects subject to the conditions printed above until their return. Lender hereby agrees to the above terms.

Lender:





Date

Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center
m.bourassa@chattanoogahistory.org
(423)265-3247

Lender: Borrower:





Date

Melissa Griggs
Director of Attractions Revenue
See Rock City, Inc.
melissag@seerockcity.com
(706) 820-2531 ext. 256

Loan Agreement

Chattanooga History Center, PO Box 4464, Chattanooga, TN 37405

Institution The Battles for Chattanooga Museum

Date Out 07/08/1994

Name/Title Chapin, William H. - President

Due Back 07/08/1996 5/24/

Address _____

Phone Work _____

Purpose _____

Location _____

Transport _____

Insurance _____

Ins. Value _____ Value min \$ _____ max _____

Object ID	Object name --- Condition	Value
1985.018.280	Saber ----	0.00
1985.018.281	Scabbard ----	0.00
1985.018.282	Carbine ----	0.00
1985.018.284	Carbine ----	0.00
1985.018.287	Carbine ----	0.00
1985.018.294.a	Musket ----	0.00
1985.018.294.b	Bayonet ----	0.00
1985.018.295.a	Musket ----	0.00
1985.018.295.b	Bayonet ----	0.00
1985.018.298.a	Musket ----	0.00
1985.018.298.b	Bayonet ----	0.00
1985.018.302	Musket ----	0.00
1985.018.327	Sword ----	0.00
1985.018.329	Sword ----	0.00
1985.018.347	Sword ----	0.00
1985.018.351	Sword ----	0.00
1985.018.353.a	Sword ----	0.00
1985.018.354	Saber ----	0.00

I have read and accept the attached conditions of the loan

Melissa Dugan
Borrower's signature

6/8/17
Date

Approved and released by:

Melissa B. Curtis
Museum Representative

5/24/17
Date

Liedtka, Theresa

From: Marie Bourassa <m.bourassa@chattanoogaohistory.org>
Sent: Thursday, June 15, 2017 10:03 AM
To: David Moon
Cc: Jo Coke; Corinne Hill; Liedtka, Theresa
Subject: CHC status
Attachments: CHC-Notice-David-Moon.pdf

Hi David,

Per the attached letter, the Chattanooga History Center's collection has changed ownership and the new ownership will affect your ability to use CHC's collections. Thank you for your long partnership with the CHC.

Marie Cullis

--
Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center
(423)265-3247

Chattanooga History Center
2 W. Aquarium Way
Chattanooga, TN 37402

June 13, 2017

Dear David Moon,

On June 12, 2017, the Chattanooga History Center transferred legal title, copyright, trademark, and applicable literary property rights to the Center's collections to the Chattanooga Public Library and University of Tennessee at Chattanooga. As a result of this transfer, all existing agreements regarding access and use of the materials from the Chattanooga History Center's collections, digital and physical, are now null and void. All inquiries about the collection should be directed to the University of Tennessee at Chattanooga at archives@utc.edu.

Sincerely,



Jo Coke

Chattanooga History Center

Enclosure

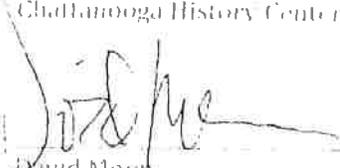
cc Theresa Liedtka, Dean of the University of Tennessee at Chattanooga Library
Corinne Hill, Executive Director of the Chattanooga Public Library

The Chattanooga History Center will provide digital scans of photographs and negatives from their archive of Chattanooga News-Free Press collection to David Moon/Pinooga to be used and shared online on their website and their social media accounts in an electronic format. The files and images provided will be used for educational purposes only. No rights will be transferred to David Moon/Pinooga. Attribution to The Chattanooga History Center is required when posting images i.e. "Courtesy of the Chattanooga History Center."



Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center


Date



David Moon
Founder
Pinooga


Date

Liedtka, Theresa

From: Marie Bourassa <m.bourassa@chattanoogaohistory.org>
Sent: Thursday, June 15, 2017 10:04 AM
To: Sam Hall
Cc: Jo Coke; Corinne Hill; Liedtka, Theresa
Subject: CHC status
Attachments: CHC-Notice-Sam-Hall.pdf

Hi Sam,

Per the attached letter, the Chattanooga History Center's collection has changed ownership and the new ownership may affect your ability to use CHC's collections. Thank you for your long partnership with the CHC.

Marie Cullis

--

Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center
(423)265-3247

Chattanooga History Center
2 W. Aquarium Way
Chattanooga, TN 37402

June 13, 2017

Dear Sam Hall,

On June 12, 2017, the Chattanooga History Center transferred legal title, copyright, trademark, and applicable literary property rights to the Center's collections to the Chattanooga Public Library and University of Tennessee at Chattanooga. As a result of this transfer, all existing agreements regarding access and use of the materials from the Chattanooga History Center's collections, digital and physical, are now null and void. All inquiries about the collection should be directed to the University of Tennessee at Chattanooga at archives@utc.edu.

Sincerely,



Jo Coke
Chattanooga History Center

Enclosure

cc Theresa Liedtka, Dean of the University of Tennessee at Chattanooga Library
Corinne Hill, Executive Director of the Chattanooga Public Library

Limited Use Agreement

The Chattanooga History Center (Licensor) hereby grants a limited use license to Sam Hall for deepzoomchattanooga.com (Licensee).

- High resolution images sent to Sam Hall will not be shared with other institutions or entities.
- Use of the above mentioned images are limited to deepzoomchattanooga.com unless otherwise stated in writing.
- All rights granted to Licensee shall begin on July 16, 2014 and shall expire on January 16, 2015 or if a partnership between Sam Hall and CHC dissolves before that date occurs. This agreement may be renewed at the expiration date.

Licensor and Licensee agree to the following terms:

1. Licensor retains all copyright and intellectual rights to each image. Licensor also retains all rights not expressed in the agreement including advertising rights.
2. Licensee agrees to give Licensor proper photo credit on each reprint as follows: "Courtesy of the Chattanooga History Center".
3. Licensee may not transfer license to other parties.
4. Licensee agrees that altering images is prohibited without the approval of the Licensor.

NOTE: Licensee may remove image defects (cracks, scratches, etc.) and other photographic anomalies for the purpose of creating a contiguous online viewing experience.

5. This agreement is non-exclusive: The Licensor may assign additional licenses to other parties during the term of this agreement.

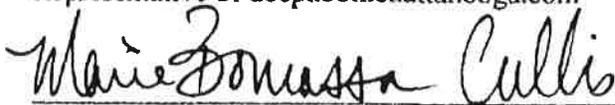
SAH
mbc


Licensee, Sam Hall

7/16/14

Date

Representative of deepzoomchattanooga.com



Licensor, Marie Bourassa Cullis

7/17/14

Date

Curator of Collections, Chattanooga History Center

Liedtka, Theresa

From: Marie Bourassa <m.bourassa@chattanoogaohistory.org>
Sent: Thursday, June 15, 2017 10:07 AM
To: Karin Glendenning
Cc: Jo Coke; Corinne Hill; Liedtka, Theresa
Subject: CHC status
Attachments: CHC-Notice-Signal-Mountain-Library.pdf

Hi Karen,

Per the attached letter, the Chattanooga History Center's collection has changed ownership and they will want to update your agreement - they have told me that are not going to recall your loan, just update the agreement.

Thank you for understanding.

Marie Cullis

--
Marie Bourassa Cullis
Curator of Collections
Chattanooga History Center
[\(423\)265-3247](tel:4232653247)

Chattanooga History Center
2 W. Aquarium Way
Chattanooga, TN 37402

June 13, 2017

Signal Mountain Library
1114 James Blvd
Signal Mountain, TN 37377

Dear Karen Glendenning,

On June 12, 2017, the Chattanooga History Center transferred legal title, copyright, trademark, and applicable literary property rights to the Center's collections to the Chattanooga Public Library and University of Tennessee at Chattanooga. As a result of this transfer, all existing agreements regarding access and use of the materials from the Chattanooga History Center's collections, digital and physical, are now null and void. The Chattanooga Public Library and University of Tennessee at Chattanooga will contact you to establish a new loan agreement. All inquiries about the collection should be directed to the University of Tennessee at Chattanooga at archives@utc.edu.

Sincerely,



Jo Coke
Chattanooga History Center

Enclosure

cc — Theresa Liedtka, Dean of the University of Tennessee at Chattanooga
Library Corinne Hill, Executive Director of the Chattanooga Public Library

Terms of Loan Agreement

Outgoing Loan Agreement - Renewal

The Signal Mountain Library is borrowing ten items from the Chattanooga History Center (CHC) for the purpose of a temporary exhibit at the Signal Mountain Library for a five year period. Items will be loaned beginning March 5, 2015 and are due back to the CHC by March 5, 2020. The terms as are follow.

1. It is understood that the objects in this loan will remain in the condition received unless for improvement of the collection. The condition is listed below with each item.
2. All damage to objects at any point in this loan from the out date [March 5, 2015] until returned [due date March 5, 2020] will be reported to the CHC immediately.
3. The objects may not be lent to a third party without the advance approval of the CHC.
4. The CHC requires that upon exhibition a plaque or sign be placed in a prominent location in the exhibit, acknowledging that the objects are on loan from the Chattanooga History Center.
5. The objects may be photographed. All publications of photographs of items in this loan will bear a credit line acknowledging that the objects are the property of the Chattanooga History Center.
6. The Signal Mountain Library is responsible for packing, transportation, insurance, and all other factors of transporting the loan, unless otherwise stated. The Signal Mountain Library is responsible for returning the loan by the due date above.
7. The CHC may require proof of insurance, may wish to have its name on the policy, and may wish to receive a copy of the insurance policy.
8. The Signal Mountain Library agrees to use the loan only for the purposes stated on the form.

The Signal Mountain Library hereby acknowledges receipt of the object(s) listed on the attached page(s). The undersigned assumes full responsibility for the objects subject to the conditions printed above until their return.

Itemization of Loan:

~~2005.184.001: "Spirit of the Mountains," book written and illustrated by Emma Bell Miles. 1925 edition. Inscription on title page: "Illuminated for Mr. J. Fred Ferger by Emma Bell Miles. Inscription on inside of cover: "Presented to the Walden's Ridge Historical Association by the four children of Mr. and Mrs. J. Fred Ferger. Margaret Ferger, April 12, 1976." Condition: Fair, binding is deteriorating and is loosening. One of the intro pages has become detached (has an image of King's Creek on it). Minor wear around the edges of the book.~~

1976.014.001: Emma Bell Miles painting of a wood thrush bird. Date circa 1916. Condition: Fair. Paper yellowed, upper right corner has two chips on the edge. Fragile. Framed with archival materials by Anne Davis in September 2012.

1976.016.001: Emma Bell Miles (1879-1919) watercolor, "Portrait of a Young Lady." round. Condition: Good, minor chipping around edges. Framed with archival materials by Anne Davis in September 2012.

1976.017.001: "Cabin on Walden's Ridge," by Emma Bell Miles. Condition: Good, minor yellowing, pin holes in each corner, and some light scuff marks. Framed with archival materials by Anne Davis in September 2012.

Loan # 111 to Signal Mountain Library Return by 11/09/2014

1976.038.001: Emma Bell Miles poem, "The Shadow," mounted on cardboard, hand painted with drawings in E.B. Miles style, log cabins and hillside. Signal Mountain, Tennessee, circa 1900. Condition: Fair, yellowed, chipping on edges, and one small tear at bottom center. Framed with archival materials by Anne Davis in September 2012.

1989.159.005: Emma Bell Miles watercolor: Two birds, Black-throated Blue Warbler and foliage. From collection of Sarah K. Patten (signature on back). Circa 1915. Condition: Fair, Fragile, foxing, yellowing paper. Framed with archival materials by Anne Davis in September 2012.

1989.159.004: Emma Bell Miles watercolor of bird (wood thrush) in foliage. From the collection of Sarah K. (Key) Patten (signature on back). Signed lower right "E B Miles." Circa 1915. Condition: Fair, fragile, yellowing, small stains; two corners are chipped. Framed with archival materials by Anne Davis in September 2012.

1989.159.002: Emma Bell Miles watercolor: Speckled bird (Hermit Thrush) in pine tree, near Grindstone Spring, Signal Mtn. From the collection of Sarah Key Patten (signature on back). Titled in upper right and signed lower left "E B Miles". Place and date of origin written in pencil on back. Date: February 18, 1916. Condition: Fair, fragile, foxing, paper tearing lower edge. Two small tears at center bottom. Crease marks on left bottom corner. Framed with archival materials by Anne Davis in September 2012.

1989.159.006: Emma Bell Miles watercolor of "Topside", a log residence on Signal Mountain. History: "Topside" was built in 1883 for Commodore Key, who gave it a nautical name. It stayed in the Patten family for a long time. The builder was William Miles, father-in-law of Emma Bell Miles. Watercolor signed "E B Miles" in lower right. Circa 1915-1916. Condition: Good, paper slightly yellowing. Small tear in upper right corner. Framed with archival materials by Anne Davis in September 2012.

1990.006.001: Emma Bell Miles watercolor - Woman putting flower in her hair. The image of a woman in pink putting a yellow flower in her dark hair is circular. On a separate piece a Chrysanthemum frames the circle, translating the circle into a square. Circa 1905-1910. Condition: Fair, yellowed, edges around square backing have minor chipping, and slight stains. Framed with archival materials by Anne Davis in September 2012.

I have read and accept the above loan conditions

Karin Glendon

Borrower's signature

Date

Approved and Released by:

Naive B. Cullis

Museum Representative

3/5/15

Date

Prepared by:

Naive B. Cullis

Museum Representative

3/5/15

Date

Loan returned and accepted by:

Museum Representative

Date

Loan # 111 to Signal Mountain Library Return by 11/09/2014