CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-MAY 10, 2017
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on May 10, 2017 at 12:00 p.m. with Board Chair, Karen McMahon, presiding.

Mr. Daniel Walker called the roll. The following members were present:

Sherri Anderson
Herb Cohn
Kim Gavin
Saunya Goss
Tom Griscom
Theresa Liedtka
Karen McMahon
Susan Robinson
Daniel Walker

Also present: Corinne Hill, Executive Director; Richard Beeland, Chief Administrative Officer; Mary Jane Spehar, Assistant Director; Melinda Foster, City Attorney; Natalie Phillips, Fiscal Analyst; Karen Brown, Executive Assistant

Ms. Karen McMahon, Board Chair, called the meeting to order.

APPROVAL OF THE MINUTES OF THE APRIL 19, 2017 BOARD MEETING

Ms. Theresa Liedtka made a motion that the minutes of the April 19, 2017 meeting be approved. Mr. Tom Griscom seconded the motion. The motion was approved and carried.

TREASURER'S REPORT:

Ms. Natalie Phillips, Fiscal Analyst, reported:

Receipts: 15% remaining of the operating budget to be received within the fiscal year.

Expenditures: 24% remaining of the operating budget to be expended within the fiscal year.

Notes: Received $4,138.97 reimbursement for Growing Readers Grant-Symphonic Tales

FRIENDS OF THE LIBRARY REPORT:
Mr. Herb Cohn, Board Liaison to the Friends of the Chattanooga Public Library, presented the group's monthly report. A copy of the report is attached and made a part of these Minutes.

COMMITTEE REPORTS:

Finance Committee:
Ms. Corinne Hill reported that the Finance Committee met with Kurt Hennek, representative from the Atlanta Consulting Group to discuss the library's investment funds. Mr. Hennek informed the committee that one of the library's investment accounts had a recent name change. He told Ms. Hill she would need Board approval for recognition of the name change.

Ms. Corinne Hill asked the Board's approval to the investment policy that reflects the name change of the Barclays Capital Aggregate Bond index to the Bloomberg Barclays Capital Aggregate Bond Index.

Mr. Herb Cohn made a motion that the Board approves the policy that reflects the name change of the Barclays Capital Aggregate Bond Index to the Bloomberg Barclays Capital Aggregate Bond Index. Ms. Susan Robinson seconded the motion. The motion was approved and carried.

DIRECTOR'S REPORT:

Ms. Corinne Hill asked the Board's approval for the change order with Raines Brothers for an additional $2,553.13 for alcove lighting and grid installation for a total not to exceed $832,600.52 to be paid from capital funds.

Ms. Kim Gavin made a motion to approve the change order with Raines Brothers for an additional $2,553.13 for alcove lighting and grid installation for a total not to exceed $832,600.52 to be paid from capital funds. Ms. Theresa Liedtka seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board's approval for the change order with Layer 3 for an additional $2,024.00 for additional cable drops and mountings for security cameras not included on plans for a total not to exceed $73,730.80 to be paid from capital funds.

Ms. Susan Robinson made a motion to approve the change order with Layer 3 for an additional $2,024.00 for additional cable drops and mountings for security cameras not included on plans for a total not to exceed $73,730.80 to be paid from capital funds. Ms. Theresa Liedtka seconded the motion. The motion was approved and carried.

Mr. Richard Beeland updated the board on the capital funds spending for the lighting and renovation project to date.

In response to a change to Tennessee Code 40-39-216, the change moved authority, in this regard from the Library Director to the Library Board. Ms. Corinne Hill asked the Board's approval for the Chattanooga Public Library Board of Directors to designate the Library Director as it's authority to reasonably restrict access to any person listed on the sexual offender registry.

Ms. Theresa Liedtka made a motion to approve the Chattanooga Public Library Board of Directors delegate the Library Director as it's authority to reasonably restrict access of any person listed on the sexual offender registry. The Library Director will report annually on any action taken. Ms. Kim Gavin seconded the motion. The motion was approved and carried.

Ms. Corinne Hill asked the Board's approval for the Chattanooga Public Library Board Chair to appoint the Chattanooga Public Library Chief Administrative Officer to sign and approve the Library Director's request and expenses for travel.

Mr. Daniel Walker made a motion to approve the Chattanooga Public Library Board Chair to appoint the Chattanooga Public Library Chief Administrative Officer to sign and approve the Library Director's request and expenses for travel. Ms. Kim Gavin seconded the motion. The motion was approved and carried.

Mr. Richard Beeland noted that the Board will be asked to approve through a motion all of the Library Director's travel, which is part of the monthly Travel Report.

Ms. Corinne Hill updated the Board on the Avondale Recreation Center. Ms. Hill attended a neighborhood association meeting held last Saturday to update the community on the center. There were renderings to illustrate what the center will look like. The Creative Discovery Museum and Library Youth programming staff have come together to integrate interactive learning and early childhood literacy for programming at the new recreation center.

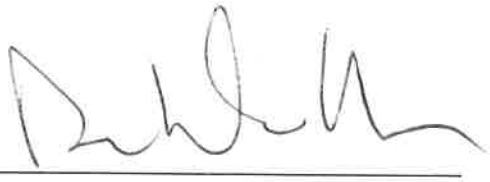
Ms. Corinne Hill reported to the Board that the Chattanooga Public Library and the University of Tennessee Library prepared a proposal with regard to the Chattanooga History Center for the Mayor. The Mayor and the Chancellor recently met and we are awaiting an update.

Ms. Corinne Hill reported to the Board with regard to National Library Legislative Day which she attended in Washington, D.C. IMLS funding has been confirmed through 2017 with an increase of 1.2 million for LSTA. The conversation was mostly about preserving IMLS and LSTA funding in 2018. E-rate funding was also discussed.

Ms. Corinne Hill informed the Board that the Chattanooga Public Library Board of Directors Annual meeting will be held on Wednesday, June 21, 2017. It was decided by the Board that the meeting would take place from 12:00-3:00 p.m. in the 3rd floor boardroom of the downtown library, with lunch and snacks being served.

Ms. Corinne Hill presented the Travel Report for April-May 2017. A copy of the report is attached and made part of these minutes.

Ms. Karen McMahon adjourned the meeting at 12:40 p.m.



Mr. Daniel Walker, Board Secretary

Friends of the Library Report

May 10, 2017

Dear Library Board,

The next FOL book sale is planned for August 12-28 and will be held at East Gate Mall. A mini book sale is planned for October 6th & 7th at the Northgate Branch Library.

A fund raising event was held at the Flying Squirrel on April 12th. The Flying Squirrel donated 10% of total sales from the night to the Friends. Sales were $5,388 so $538.80 will be sent as a donation to the Friends.

William Sundquist, FOL treasurer and President-elect of Friends of Tennessee Libraries, attended the National Library Legislative Day in Washington DC May 1st and 2nd and will report on this at our next meeting.

Sharon

Travel Report

May-June 2017 Travel

Carol Guerra, Library Assistant II, Public Services
May 10, 2017 Passport Training, Nashville, TN
Carol is a new employee and will go to Nashville to attend passport agent training. Paid for by the Chattanooga Public Library.

Megan Emery, Library Assistant II, Youth Services
June 22-27, 2017 American Library Association, Chicago, IL
Megan will be attending ALA to accept the 2017 Writing Award from the Young Adult Library Services Association and Association for Library Service to Children. Paid for American Library Association.