

CHATTANOOGA PUBLIC LIBRARY
1001 BROAD STREET
CHATTANOOGA, TENNESSEE

MINUTES
BOARD MEETING-MAY 20, 2014
12:00 P.M.

The Board of Directors of the Chattanooga Public Library met on May 20, 2014 at 12:00 p.m. with Board Chair, James Kennedy, presiding.

The following members were present:

Lilian Bruce
Tom Griscom
James Kennedy
Theresa Liedtka
Karen McMahon
Chrystal Partridge
Tiffanie Robinson

Also present: Corinne Hill, Executive Director; Nate Hill, Assistant Director; William Sundquist, Friends of the Library Chair; Eileen Johnson, Fiscal Analyst; Natalie Phillips, Fiscal Technician; Holly Webb, Chattanooga.com; Karen Brown, Administrative Manager and Nel Reid, Administrative Assistant.

Mr. James Kennedy, Board Chair, called the meeting to order.

APPROVAL OF THE MINUTES OF THE APRIL 15, 2014 BOARD MEETING:

Mr. Tom Griscom made a motion to amend the Eastgate programming study statement that was attached and made a part of the April 15, 2014 Board minutes. The second sentence of the second paragraph should state, "Under State law, the Board cannot raise funds." Ms. Theresa Liedtka seconded the motion. The motion was approved and carried.

A copy of the revised statement is attached and made a part of these minutes.

Mr. Tom Griscom made a motion that the minutes of the April 15, 2014 meeting be approved with the amended Eastgate programming study statement. Ms. Theresa Liedtka seconded the motion. The motion was approved and carried.

TREASURER'S REPORT:

Ms. Eileen Johnson, Fiscal Analyst, reported that the library's income and expense receipts are on target at 82% with two (2) months of the budget year remaining.

Receipts are as follows: Endowment Interest in the amount of \$38,058.19 for semi-annual distribution from Noone and Kemmer funds.

Contract service expenditures are as follows: \$2,491.84 for security service; \$6,150.00 to Mace+Carmichael Public Relations Firm; \$6,000.00 Urban Libraries Annual Dues.

Expenditures are at 78% for the fiscal year.

Ms. Karen McMahon made a motion to accept the treasurer's report. Mr. Tom Griscom seconded the motion. The motion was approved and carried.

FRIENDS OF THE LIBRARY REPORT:

Mr. William Sundquist, Chair of the Friends of the Chattanooga Public Library reported that Ms. Dawn Skowronnek is the new office manager and Friends of the Library representative. Ms. Skowronnek will be working part-time in the Friends office.

The State Friends of the Library Conference was held Saturday, April 26, 2014 on the 4th floor of the Downtown Library with 80 guests from across the state of Tennessee.

Mr. Sundquist attended National Library Legislative Day in Washington, DC as representative of the Tennessee State Friends of the Library along with Ms. Corinne Hill, Chattanooga Public Library Executive Director and Mr. Chuck Sherrill, Tennessee State Librarian and Archivist.

The Friends of the Library book sale will take place at Northgate Mall in early July.

Club Lib will take place on October 18, 2014 at the Downtown Library. The committee meetings will be every other Thursday beginning May 29, 2014.

The Friends of the Library will be hosting an author talk and book signing with New York Times bestselling author Jeff Shaara on the 4th Floor of the Downtown Library, June 5, 2014. The third book in his Civil War series, *The Smoke at Dawn*, will be released on June 3, 2014. Free registration for the 4th Floor event as well as VIP tickets for the special reception on the third

floor is available through Eventbrite. Parents may bring their children to attend story time on the second floor during the event. Parking will be provided by Friends of the Library.

DIRECTOR'S REPORT:

Ms. Corinne Hill requested the Board's approval to pay \$15,500.00 to Brainfuse Online Instruction for online tutoring services to cover the period of July 1, 2014 – June 30, 2015.

Ms. Corinne Hill requested the Board's approval to pay \$6,000.00 to Mace+Carmichael for public relations services and a library identity audit.

Ms. Corinne Hill requested the Board's approval to pay \$16,120.00 to ProQuest for consumer technology and beginning programming databases to be paid for by the Noone Fund.

Ms. Theresa Liedtka made a motion to approve all aforementioned payments. Ms. Karen McMahon seconded the motion. The motion was approved and carried.

Pending library budget approval, plans are under way to get library cards to Hamilton County School students for the upcoming school year.

The Library Board agreed that the November 18, 2014 Board meeting will be the last meeting for the year 2014.

There being no further business to discuss, Mr. James Kennedy adjourned the meeting at 12:47 p.m.


Dr. Chrystal Partridge
Secretary

Eastgate Programming Study Statement

The Chattanooga Public Library Board of Directors reviewed in March "Eastgate Experience Library: a programming study" prepared by Artech Architecture and Interiors.

The Board recommended that until capital funding is available, the project cannot proceed. Under State law, the Board cannot raise funds.

The information gathered in the Eastgate study points to a more comprehensive study to meet library service needs for Chattanooga, including a detailed examination of supporting improved educational outcomes.