

CHATTANOOGA PUBLIC LIBRARY  
1001 BROAD STREET  
CHATTANOOGA, TENNESSEE

MINUTES  
BOARD MEETING-MARCH 15, 2023  
12:00 p.m.

The Board of Directors of the Chattanooga Public Library met on March 15, 2023 at 12:00 p.m. with Incoming Board Chair, Dionne Jenkins, presiding.

Ms. Anna Taylor called the roll. The following members were present:

Dionne Jenkins  
Erik Broeren  
Jess Friedowitz  
Sushma Shantha  
Kim Gavin  
Sara McMannis  
Anna Taylor

Dionne Jenkins, Incoming Board Chair; called the meeting to order.

Dionne Jenkins noted the Library is currently without an Executive Director, and interim Executive Director Richard Beeland had accepted a new position as of March 9, 2023.

**NAMING JASON SULLIVAN ACTING LIBRARY ADMINISTRATOR**

*Dionne Jenkins proposed a motion: per section 2.8 of the Chattanooga Public Library bylaws, naming Jason Sullivan as acting library administrator retroactive to March 10 2023, until a new library administrator can be appointed. Additionally, Mr. Sullivan salary shall be set at either the minimum rate of the assumed position range or a 6% increase of the employee salary, whichever is greater, as per section 3-F of the City of Chattanooga Employee Information Guide. This motion was called, "so moved," was seconded, and approved unanimously.*

**APPROVAL OF THE MINUTES OF THE FEBRUARY 15, 2023 REGULAR BOARD OF DIRECTORS' MEETING**

*Dione Jenkins proposed a motion that the minutes of the February 15, 2023 Regular Board of Directors' meeting be approved. The motion was seconded by Sara McManus, and approved unanimously.*

**TREASURER'S REPORT:**

Natalie Phillips, Finance Manager, reported:

RECEIPTS: 34% remaining of the operating budget to be received for fiscal year 2023

EXPENDITURES: 41% remaining of the operating budget to be expended for fiscal year 2023

Since the previous meeting the Finance Committee met with Atlanta Consulting Group. Library investments are performing modestly. No changes were made.

**FOUNDATION REPORT:**

Michael Watson, Development Director, reported the Foundation's first quarter book sale would occur March 24 to March 26, 2023 at Venue 701 in North Chattanooga. The Foundation is planning a festival-type sale in October at Greenway Farms. All Board members were invited to a Foundation member social to occur March 29<sup>th</sup> at 5:30.

**DIRECTOR'S REPORT:**

Jason Sullivan delivered the following report:

The budget process is ongoing. The Library has been informed the FY24 appropriate from the City of Chattanooga will be the same amount as FY23.

There was a request for reconsideration of the title Big Bob, Little Bob by James Howe. Collection Development Policy Reconsideration Request protocol was discussed.

The quarterly presentation to City Council went well. They asked to see outcome statistics next quarterly presentation.

Recruiting for the next Executive Director is ongoing.

## **PRESENTATION: AMERICANS AND THE HOLOCAUST EXHIBIT**

Christina Sacco, Michael Watson, and Sheldon Owens presented a celebration of the success of the Americans and the Holocaust Exhibit, detailing how the project was organized, promoted, conducted, and funded, as well as results.

## **DIRECTOR'S REPORT (Cont.):**

Jason Sullivan continued reporting:

The Library will participate in the Gig City Goes Quantum initiative with partner Qubitekk.

The Library will participate in the City of Chattanooga management initiative, ChattImproves.

Reminder some Board members are term limited, and request any recommendations be sent [to Jason Sullivan] to share with the Mayor's Office.

Request for input on the annual board meeting presentations.

- Atlanta Consulting Group presentation on investments
- The Studio
- Nontraditional Library Services
- Branch locations

Staff Travel: Library Legislative Day, Tennessee Library Association, Texas Library Association

## **NEW BUSINESS**

Sush Santha asked about the Unified program to occur in the Library auditorium. They are a non-profit group using the space for a legislative program.

## **CALL FOR PUBLIC COMMENT**

No respondents

## **MOTION TO ADJOURN**

Dionne Jenkins asked for a motion to adjourn. Sara McManus called the motion, Jess Friedowitz seconded, and the motion was approved.

Attachment: Americans and the Holocaust Exhibit Presentation Slideshow

Link to Audio Recording of Meeting:

<https://drive.google.com/file/d/1P2r3ZDVRZ8a2mDRZRdrZ9IHClRN7nd3f/view?usp=sharing>

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*Signature*

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*Print Name*

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*Role (Chair/Incoming Chair/Secretary)*

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*Date*