

U.S. Passport Application Requirements for Naturalized Citizens

- U.S. PASSPORT APPLICATION (FORM DS-11) filled out, but not signed. **Black ink** if filled out by hand, **no white out and no corrections**. To download form or fill out online, go to: eforms.state.gov/Forms/ds11_pdf.PDF. Print out the last two pages of the application at 100% scale and on separate sheets.
- NATURALIZATION CERTIFICATE^{^*} - **original must be signed with your legal signature and submitted with passport application.**
- NAME CHANGE DOCUMENT^{^*} - If you had a name change, you must submit the original document with your passport application.
- DRIVER'S LICENSE VALID FOR MORE THAN 3 MONTHS.[^] If your current driver's license or state ID card was issued in the past 3 months or you have an out of state ID, you must bring additional IDs such as an expired driver's license or state ID, work or student ID, carry permit, etc. **Learner's Permit and Temporary Driver's License are not considered sufficient for passport purposes.**
- ONE 2X2 INCH PHOTO - Ask Passport Acceptance Facility if they provide photo services. Photo charges vary based on facility. Avoid wearing white tops. No military uniforms nor clothing that resembles a uniform.
- 2 SEPARATE PAYMENTS (SEE BACK SIDE FOR PAYMENT AMOUNT DETAILS):
 - Payment to **U.S. Department of State** by personal check (no starter checks), money order or cashier's check for a passport book/card and for additional services.
 - Payment to **Passport Acceptance Facility where you'll be applying**. Contact facility to know what forms of payment are accepted for processing passport applications (Form DS-11).

[^]*You will need to supply photocopies with the original documents.*

^{*}*Document will be returned to you in a separate envelope after you have received your new passport.*

Foreign-born children ages 17 and younger can acquire U.S. citizenship automatically through their naturalized parent(s). When applying, child's certified birth certificate must be submitted with parent's original naturalization certificate, child's U.S. Permanent Resident Card and if applicable, parents marriage certificate. **Documents in another language will need an official English translation.**

FOR MORE INFORMATION CONTACT:

- U.S. Department of State - Passport Services: travel.state.gov or call 1-877-487-2778
- To find a Passport Acceptance Facility near you, visit: iafd.travel.state.gov
- Urgent travel? Need a passport quickly? Visit the U.S. Department of State's Online Passport Appointment System for passport agencies located in the U.S. at: passportappointment.travel.state.gov

PAYMENT WORKSHEET FOR U.S. Passport Application Fees

TWO separate payments are required:

SEPARATE CHECKS OR MONEY ORDERS FOR EACH APPLICANT

1. AMOUNT PAYABLE TO: U.S. Department of State

PASSPORT DOCUMENTS & SERVICES	FEES	APPLICANT #1	APPLICANT #2	APPLICANT #3	APPLICANT #4
Adult Passport Books <i>(Applicants 16 years old and older)</i>	\$130	\$ _____	\$ _____	\$ _____	\$ _____
Adult Passport Cards <i>(Applicants 16 years old and older)</i>	\$30	\$ _____	\$ _____	\$ _____	\$ _____
Minor Passport Books <i>(Applicants 15 years old and younger)</i>	\$100	\$ _____	\$ _____	\$ _____	\$ _____
Minor Passport Cards <i>(Applicants 15 years old and younger)</i>	\$15	\$ _____	\$ _____	\$ _____	\$ _____
Expediting for faster <u>processing</u> than routine service	\$60	\$ _____	\$ _____	\$ _____	\$ _____
Express Mail to have passport books delivered to you from the Dept. of State in 1-2 days <i>(Not valid for passport cards)</i>	\$21.36	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL AMOUNT FOR EACH APPLICANT:		\$ _____	\$ _____	\$ _____	\$ _____

2. AMOUNT PAYABLE TO: Passport Acceptance Facility where you'll be applying

ASK WHAT FORMS OF PAYMENT ARE ACCEPTED

Number of U.S. Passport Application processed (**Form DS-11 only**) _____ x **\$35** = \$ _____ .00

TOTAL AMOUNT FOR APPLICANT(S): \$ _____ . _____